

#### **Policy 4: Student-Athlete Missed Class Policy.**

**4.1** Student athletes will *not* miss any regularly scheduled classes for any practice activities.

**4.2** For home competition, student athletes may *not* claim a conflict as the cause for a missed class if that class ends two hours or more before the scheduled competition time.

**4.3** For away competition with same day travel, student athletes shall *not* miss any classes prior to 30 minutes before the scheduled time of departure.

**4.4** For away competition with overnight travel, no team shall depart more than 48-hours prior to the time of competition.

**4.5** The Director of Athletics will provide to the Faculty Athletics Representative and the Athletic Board Chairperson at least one month prior to the start of a sport's season, a listing of all competition in that sport which will necessitate student-athletes being absent from class. This listing will include the time and date of competition, destination, conference/non-conference competition, departure time, travel time, and return time. The Faculty Athletics Representative and/or the Athletic Board Chairperson may request that modifications to the travel plans be made.

**4.6** The *Athletic Academic Support Office* will present individual, written notifications of possible missed classes, to the instructors of all-student-athletes during the first week of classes. Athletes are required to retain a copy of this sheet and remind their instructor of their absence, at least 7 days prior to each contest which affects their class attendance.

**4.7** The provision of/for excused absence policy is contained in the *KSU Student Handbook*. It is expected that student-athletes will be responsible for submitting all assignments on time and that advance arrangements will be initiated by the student-athlete for any tests which will be missed.

**4.8** No athlete shall miss more than 20% of the scheduled class meetings for competition in any one semester. Any number beyond that stated above must be approved by the ECAB.

**4.9** The *KSU Faculty Handbook* and the *KSU Catalog* contain the policy regarding excused KSU student absences. It is expected that faculty members will *not* penalize student athletes for missing classes due to conflicts with contractually scheduled athletic contests and related travel.

**4.10** It is expected that coaches will *not* penalize student athletes for missing practices due to conflicts with regularly scheduled classes for which student-athletes are enrolled. This includes student-athlete required attendance for course field trips, special labs, *etc.*

**4.11** Student-athletes who believe that they have received a lack of reasonable accommodation of the provisions of this *missed class policy* by a faculty member should immediately contact the Athletics Academic Advisor or the Faculty Athletics Representative.

**4.12** Student-athletes who believe that they have received a lack of reasonable accommodation of the provisions of this *missed class policy* by a coach should immediately contact the Athletics Director or the Faculty Athletics Representative.