

**PRESIDENT'S ATHLETICS OVERSIGHT COUNCIL**

**Academic Integrity & NCAA Rules**

**Compliance Institutional Control**

**Student-Athlete Welfare**

**Meeting Minutes**

**PAOC Meeting of Sept 11, 2019**

*In Attendance*

Clara Aveling, Lisa Bauer, Jeffrey Benedict, Jonathan Brown, Charity Bryan, Bret Cowley, Mindy Debruce, Patrick Devine, Mark Forehand, Mark Geil, Mark Hiatt, Randy Kennedy, Grace Lascara, Daniel Niederjohn, Milton Overton, Julie Peterson, Steve Ruthsatz, Brenda Stopher, Patrick Vickers, Pamela Whitten, Guest Mr. Amir Abdur-Rahim

*Welcome & Introductions*

Dr. Patrick Devine, Chair, Meeting called the meeting to order at 12:30 p.m. He shared his history with Athletics and serving as the FAR.

*Coach's Corner*

Mr. Amir Abdur-Rahim, Head Coach Men's Basketball, thanked the committee for having him and for their support. He spoke of his personal history in the local area and that he feels he is "home." He shared a philosophy of developing his athletes to be pros in everything they do and distributed a flier of core values (**attachment a**). Those values are trust, responsibility, unity, toughness and humility. Coach Abdur-Rahim not only wants to teach the game; he wants to teach life through the game. He wants his athletes to apply the same things they learn in the game to their own lives.

*Approval of Minutes*

Mark Geil moved to approve the minutes of April 24, 2019. Milton Overton seconded and the motion passed.

*State of the Department*

Milton Overton, Athletic Director

- AD Overton shared that the process for hiring coaches involves student athletes. Student Athletes had the opportunity to rank all applicants for the position of head basketball coach and Coach Abdur-Rahim was Number 1. He has hit the ground running and is working to build a high quality program. He is making good men in all areas of life.
- Fall sports have started; volleyball, soccer, and football are all moving forward. There was great student attendance at the first football game.
- Financial Update: Athletics is ahead of where they were last year with season football tickets. They are making more contact with season ticket holders and making calls to KSU administrators. The pricing has also been

restructured to be more affordable and provide more incentives/benefits. Owltown is another benefit that includes music, blowups, bouncers, face painting and free food for the first 200 attendees.

- AD Overton encouraged attendance and offered assistance for activities such as a college tailgate. Athletics might be able to help with a tailgate by securing a tent or a few extra tickets. He reminded the committee that it only takes 10% of our faculty, staff and students to fill our stadium.

#### *Compliance Report and NCAA News*

Bret Cowley, Assistant Athletic Director for Compliance

- The beginning of year process for clearing athletes for eligibility has been completed. Mr. Cowley is focusing on educating athletes and coaches on policies and how they will be monitored and reported.
- In NCAA news, academic integrity at the forefront of all talks. The NCAA is working toward a policy regarding academic misconduct and integrity; it will probably come out for review in November.
- There is continued discussion regarding transfer regulations. There was a brief discussion about the new legislation in California regarding paying student athletes.

#### *FAR Update*

Dan Niederjohn, Faculty Athletics Representative and Associate Professor of Psychology

- PAOC Executive Board one-time exceptions to the policy regarding games during exams
  - Earlier in the summer, the board approved a one-time exception for Men's basketball for a home game during Friday and away game on Monday of finals
  - In August, the board approved Track and Field to host a track meet on Friday and Saturday of finals.
  - Baseball is requesting to attend an away game during the week of finals. The Executive Board will vote on this via email in the near future.
- Dr. Niederjohn provided a synopsis of the End of Season Survey (**attachment b**). He has ongoing discussions with student athletes and coaches on how we can continue to improve the program. The End of Season survey for fall sports will take place in December.
- President Whitten praised and thanked Dr. Niederjohn for his fine work.

#### *Oversight Committee Updates*

a) *Admissions Advisory Committee (AAC) – Dan Niederjohn*

This Committee primarily looks at students who don't meet regular admission standards. They determine the level of risk and make

recommendations. Future work includes updating policies to concur with new admissions standards.

b) *Academic Support Committee (ASC) – Randy Kennedy, Assistant Athletic Director*

- The committee is inputting APR data for NCAA and will review with coaches. They have started study halls, new study circles and tutoring. Tutors are still needed.
- Dr. Kennedy distributed a flight plan brochure (attachment c) which is a piece to help others understand what we do to make our student athletes well rounded and successful individuals.
- A primary focus this year will be Mental Health awareness. They have done screenings with most teams and are finishing up with the last few.
- 72% of our Student Athletes are on the ASUN honor roll.

c) *Student-Athlete Welfare (SAW) – Mindy DeBruce, Assistant Director of Compliance and Senior Woman Administrator*

- Ms. DeBruce is organizing a Gender Equity review with an outside group for early October.
- Ms. DeBruce introduced student athlete, Grace Lascara. Ms Lascara shared thoughts on the activities of the committee and a reinvention of SACS, making it more prominent. They are now using an application system for membership. She shared thoughts on fueling stations, parking, Owlswap, recycling, and student involvement in SACS. Suggestions were made to utilize the student athletes in Greek Life and on SGA.
- Ms. DeBruce introduced student athlete, Clara Aveling. Ms. Aveling is a 5<sup>th</sup> year senior from Belgium who shared some of her history as a KSU athlete. She has had a great experience and now that she is part of SACS realizes how much it can benefit our student athlete.

*Other Business*

a. Membership for 2019-2020

- Dr. Devine is still waiting on representation from two colleges and from some of the governing bodies
- Dr. Devine requested that nominations for faculty representatives to the PAOC Executive Board be sent to him.

b. Remaining Meeting Dates for 2019-2020

- November 6, 2019
- February 5, 2020
- April 29, 2020

Patrick Vickers moved to adjourn. Mark Geil seconded. Meeting adjourned.

The President's Athletic Oversight Council approved these minutes from September 11, 2019 on November 6, 2019.

DocuSigned by:

*Lisa Bauer*

November 6, 2019

~~Lisa Bauer~~

DocuSigned by:

*Patrick J. Devine, PhD*

November 7, 2019

~~Dr. Patrick Devine~~

## Certificate Of Completion

Envelope Id: 3F1A021C62D54223BF3D25B278E3F314	Status: Completed
Subject: Please DocuSign: Draft PAOC Minutes 9-11-2019.docx	
Source Envelope:	
Document Pages: 4	Signatures: 2
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Lisa Bauer
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	lbauer3@kennesaw.edu
	IP Address: 130.218.6.155

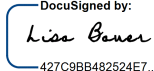
## Record Tracking

Status: Original	Holder: Lisa Bauer	Location: DocuSign
11/6/2019 2:20:58 PM	lbauer3@kennesaw.edu	

## Signer Events

Lisa Bauer  
 lbauer3@kennesaw.edu  
 Office Manager  
 Kennesaw State University/University College  
 Security Level: Email, Account Authentication (None)

## Signature

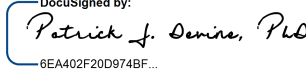
DocuSigned by:  
  
 427C9BB482524E7...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 130.218.6.155

## Timestamp

Sent: 11/6/2019 2:22:17 PM  
 Viewed: 11/6/2019 2:22:26 PM  
 Signed: 11/6/2019 2:22:41 PM

**Electronic Record and Signature Disclosure:**  
 Accepted: 10/5/2018 8:53:40 AM  
 ID: 4ea7088b-92f9-41e3-8886-d351a5fb73e5

Patrick J. Devine, PhD  
 pdevine@kennesaw.edu  
 Professor of Psychology  
 Kennesaw State University  
 Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
 6EA402F20D974BF...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 50.236.233.178

Sent: 11/6/2019 2:22:42 PM  
 Viewed: 11/7/2019 9:24:11 AM  
 Signed: 11/7/2019 9:24:37 AM

**Electronic Record and Signature Disclosure:**  
 Accepted: 9/27/2019 2:13:24 PM  
 ID: a2820b8c-b6df-4d12-8c3d-8fb649233171

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	11/6/2019 2:22:42 PM
Certified Delivered	Security Checked	11/7/2019 9:24:11 AM

<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
Signing Complete	Security Checked	11/7/2019 9:24:37 AM
Completed	Security Checked	11/7/2019 9:24:37 AM

<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
-----------------------	---------------	-------------------

<b>Electronic Record and Signature Disclosure</b>
---

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, Kennesaw State University (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$1.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact Kennesaw State University:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [asklegal@kennesaw.edu](mailto:asklegal@kennesaw.edu)

### **To advise Kennesaw State University of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [service@kennesaw.edu](mailto:service@kennesaw.edu) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

### **To request paper copies from Kennesaw State University**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [service@kennesaw.edu](mailto:service@kennesaw.edu) and in the body of such request you must state your email address, full name, mailing address, and telephone number. You will be billed for any per-page fees, plus shipping and handling, at the time incurred.

### **To withdraw your consent with Kennesaw State University**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:



- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [asklegal@kennesaw.edu](mailto:asklegal@kennesaw.edu) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Kennesaw State University as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Kennesaw State University during the course of your relationship with Kennesaw State University.