

## **Policy 4: Student-Athlete Missed Class Policy**

- 4.1** Student athletes will *not* miss any regularly scheduled classes for any practice activities.
- 4.2** For a home competition, student-athletes will be excused for missing class for up to no more than four hours prior to the scheduled competition time.
- 4.3** For away competition with same day travel, student athletes shall *not* miss any classes prior to one hour before the scheduled time of departure.
- 4.4** For away competition with overnight travel, no team shall depart more than 48-hours prior to the time of competition.
- 4.5** The Director of Athletics will provide to the Faculty Athletics Representative and the Athletic Board Chairperson at least one month prior to the start of a sport's season, a listing of all competition in that sport which will necessitate student-athletes being absent from class. This listing will include the time and date of competition, destination, conference/non-conference competition, departure time, travel time, and return time. The Faculty Athletics Representative and/or the Athletic Board Chairperson may request that modifications to the travel plans be made.
- 4.6** The Student-Athlete Success Services (SASS) office will present student-athletes with credentials including their travel schedule to provide to their professors prior to competition. SASS advisors will send out electronic notification of travel conflicts to professors one week prior to competition date.
- 4.7** The provision of/for excused absence policy is contained in the *KSU Student Handbook*. It is expected that student-athletes will be responsible for submitting all assignments on time and that advance arrangements will be initiated by the student-athlete for any tests which will be missed.
- 4.8** No athlete shall miss more than 20% of the scheduled class meetings for competition in any one semester. Any number beyond that stated above must be approved by the ECAB.
- 4.9** The *KSU Faculty Handbook* and the *KSU Catalog* contain the policy regarding excused KSU student absences. It is expected that faculty members will *not* penalize student athletes for missing classes due to conflicts with contractually scheduled athletic contests and related travel.
- 4.10** It is expected that coaches will *not* penalize student athletes for missing practices due to conflicts with regularly scheduled classes for which student-athletes are enrolled. This includes student-athlete required attendance for course field trips, special labs, *etc.*
- 4.11** Student-athletes who believe that they have received a lack of reasonable accommodation of the provisions of this *missed class policy* by a faculty member should immediately contact the Athletics Academic Advisor or the Faculty Athletics Representative.

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**4.12** Student-athletes who believe that they have received a lack of reasonable accommodation of the provisions of this *missed class policy* by a coach should immediately contact the Athletics Director or the Faculty Athletics Representative.